

W-4

Employee's Withholding Certificate

01545-00_4

Complete Form W-4 so that your employer can withhold the correct federal income tax from your pay.

Give Form W-4 to your employer.

Your withholding is subject to review by the IRS.

2024

Step 1: Enter Personal Information

Form fields for Step 1: (a) Social Security number, (b) Social security number, (c) Filing status (Single, Married, Head of household)

Complete Steps 2-4 ONLY if they apply to you; otherwise, skip to Step 5.

Step 2: Multiple Jobs or Spouse Works

Form fields for Step 2: (a) Other jobs, (b) Spouse works, (c) If you are a student

Complete Steps 3-4(b) on Form W-4 for only ONE of these jobs.

Step 3: Claim Dependent and Other Credits

Form fields for Step 3: (a) Qualifying child, (b) Other dependent

Step 4 (optional): Other Adjustments

Form fields for Step 4: (a) Other income, (b) Deductions, (c) Extra withholding

Step 5: Sign Here

Signature and Date fields for Step 5

Employers Only

Employer information fields: Name, Address, EIN, and Federal ID

Married Filing Jointly or Qualifying Surviving Spouse

Higher Paying Job Annual Taxable Wage & Salary	Lower Paying Job Annual Taxable Wage & Salary											
	\$0 - ,	\$10,000 - 1 ,	\$20,000 - 2 ,	\$30,000 - 3 ,	\$40,000 - 4 ,	\$50,000 - 5 ,	\$ 0,000 - ,	\$ 0,000 - ,	\$0,000 - \$,	\$ 0,000 - ,	\$100,000 - 10 ,	\$110,000 - 120,000
\$0 - ,	\$0	\$0	\$0	\$50	\$ 40	\$1,020	\$1,020	\$1,020	\$1,020	\$1,020	\$1,020	\$1,300
\$10,000 - 1 ,	0	\$0	\$1,000	1,400	2,140	2,220	2,220	2,220	2,220	2,220	2,500	3,500
\$20,000 - 2 ,	\$0	\$1,000	\$2,000	3,140	3,340	3,420	3,420	3,420	3,420			